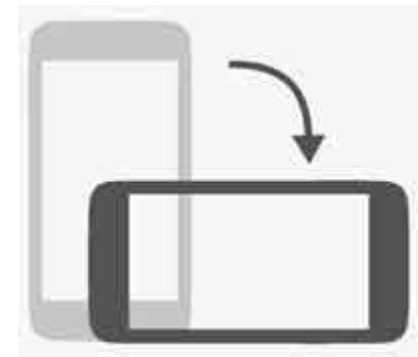


Marldon Bowls Club

Booking a rink using Rink Diary.

If you are using a small device you may need to turn it to the horizontal position.
Press the space bar or just scroll through the document.



Rink Diary - An online booking system.

- What is it used for?
- To view forthcoming fixtures.
- To advise selectors you are available for a game.
- To confirm your availability after selection.
- The Selectors will use it to select and display the team for a game.
- The System will email you to advise you that you have been selected.



Other uses for Rink Diary:

- To book a rink for a competition or roll up.
- (booking rinks for a roll up will be optional, but you will be able to see if rinks are already booked)

This is the public view of Rink Diary

Public view

Anyone with the link to our rink diary website can view the basic rink diary, seeing when rinks are booked, but they cannot change anything.

The screenshot shows a web browser displaying the Marldon Maple Leaf Bowling Club Rink Diary. The page title is "MARLDON MAPLE LEAF BOWLING CLUB RINK DIARY". The URL is "https://www.marldon.rinkdiary.co.uk". The page includes navigation links for "HOME", "CONTACT", and "SIGN IN". A "Return To Today" button is visible. A "Search Date" field is set to "13/03/2024" with a "Go" button. Navigation buttons for "Previous Week" and "Next Week" are also present.

		Monday 11th Mar 2024	Tuesday 12th Mar 2024	Wednesday 13th Mar 2024	Thursday 14th Mar 2024	Friday 15th Mar 2024	Saturday 16th Mar 2024	Sunday 17th Mar 2024
MORNING SESSION 10.00AM TO 1.00PM	1		MAINTENANCE		BOOKED			
	2		MAINTENANCE					
	3		MAINTENANCE					
	4		MAINTENANCE		BOOKED			
	5		MAINTENANCE		BOOKED			
	6		MAINTENANCE					
AFTERNOON SESSION 2.00PM TO 5.00PM	1				BOOKED			
	2							
	3							
	4							
	5							
	6							
EVENING SESSION 6.00PM TO	1							
	2							
	3							
	4							

Select dates to view

Using the buttons shown you can scroll forward or backwards a week at a time,

or

you can click on the date (marked in red here) and use the calendar which appears, select the date you wish to view and press **GO**.

MARLDON MAPLE LEAF BOWLING CLUB RINK DIARY RINK DIARY

HOME | CONTACT | SIGN IN

Return To Today

Use these buttons to move back or forward a week

Search Date: 13/03/2024 Go

<Previous Week | Next Week>

		Monday 11th Mar 2024	Tuesday 12th Mar 2024	Wednesday 13th Mar 2024	Thursday 14th Mar 2024	Friday 15th Mar 2024	Saturday 16th Mar 2024	Sunday 17th Mar 2024
MORNING SESSION 10.00AM TO 1.00PM	1		MAINTENANCE		BOOKED			
	2		MAINTENANCE					
	3		MAINTENANCE					
	4		MAINTENANCE		BOOKED			
	5		MAINTENANCE		BOOKED			
	6		MAINTENANCE					
AFTERNOON SESSION 2.00PM TO 5.00PM	1				BOOKED			
	2							
	3							
	4							
	5							
	6							
EVENING SESSION 6.00PM TO	1							
	2							
	3							
	4							

Once you are registered

- After you get the email to inform you that you are registered you can log on, using a **username** (Not your email address) that you are given in the welcome email and the **password** that you registered with.
- Go to the public page, click **SIGN IN** and this time fill in the left-hand side of the Sign In page

https://www.marldon.rinkdiary.co.uk/login/

MARLDON MAPLE LEAF BOWLING CLUB RINK DIARY

HOME | CONTACT | **SIGN IN**

Already Registered. Login here

SIGN IN [Forgot your Password?](#)

Not Registered. Please Sign Up


First Name Last Name

Email

Marldon Maple Leaf Bowling Club

Select Gender

Password Confirm Password

I'm not a robot 

REGISTER NOW

MARLDON MAPLE LEAF BOWLING CLUB

If you have any problems with the site please use the Contact form.

Booking a rink for a competition

- Log on as you did before. The screen on the right will appear:
- Find the date you wish to book rink for.
- Select the session time you want - Morning Afternoon or Evening.
- Click on any of the slots for the session you want to book.
- **Note: you cannot book a specific rink, you are booking A RINK, which will be allocated when you get to the club.**

The screenshot shows the 'MARLDON MAPLE LEAF BOWLING CLUB RINK DIARY' website. The page is titled 'Welcome Bob | RINK DIARY' and includes navigation links for 'RINK BOOKING', 'TEAMS', 'MY PROFILE', 'CONTACT', and 'LOGOUT'. A search date field is set to '24/04/2024'. The main content is a calendar grid for the week of 22nd to 28th April 2024. The grid is organized by session time: Morning (10.00AM to 1.00PM), Afternoon (2.00PM to 5.00PM), and Evening (6.00PM to 9.00PM). Maintenance is scheduled for Monday and Tuesday. A specific event 'Bob T - Roll-up - Members' is noted for Wednesday, 24th April. The interface includes navigation buttons for 'Previous Week', 'Return To Today', and 'Next Week'.

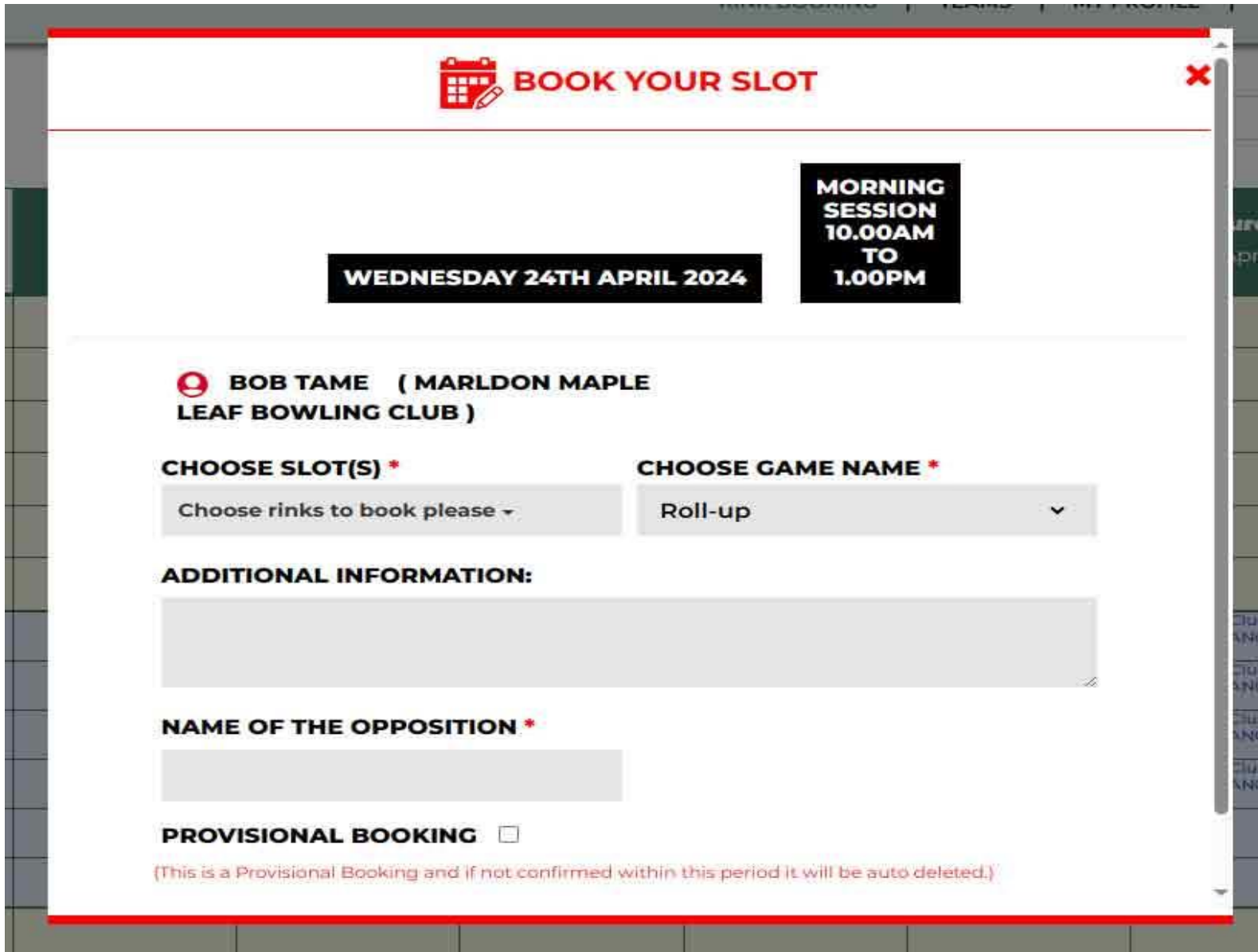
		Monday 22nd Apr 2024	Tuesday 23rd Apr 2024	Wednesday 24th Apr 2024	Thursday 25th Apr 2024	Friday 26th Apr 2024	Saturday 27th Apr 2024	Sunday 28th Apr 2024
MORNING SESSION 10.00AM TO 1.00PM	1		MAINTENANCE					
	2		MAINTENANCE					
	3		MAINTENANCE					
	4		MAINTENANCE	Bob T - Roll-up - Members				
	5		MAINTENANCE					
	6		MAINTENANCE					
AFTERNOON SESSION 2.00PM TO 5.00PM	1						Admin L - Club - BARRY KEANOR	
	2						Admin L - Club - BARRY KEANOR	
	3						Admin L - Club - BARRY KEANOR	
	4						Admin L - Club - BARRY KEANOR	
	5						Admin L - Fr - BABBACOMBE	
	6						Admin L - Fr - BABBACOMBE	
EVENING SESSION 6.00PM TO	1							
	2							
	3							
	4							

Rink Booking

After clicking on the session you want, the following screen will appear.

At the top are the date and time you are booking.

Click on :
CHOOSE SLOT (S)*



The screenshot shows a web form titled "BOOK YOUR SLOT" with a calendar icon. At the top, it displays the date "WEDNESDAY 24TH APRIL 2024" and the time "MORNING SESSION 10.00AM TO 1.00PM". Below this, the user's name and club are listed: "BOB TAME (MARLDON MAPLE LEAF BOWLING CLUB)". The form contains two dropdown menus: "CHOOSE SLOT(S) *" with the text "Choose rinks to book please" and "CHOOSE GAME NAME *" with the text "Roll-up". There is a text area for "ADDITIONAL INFORMATION:" and another for "NAME OF THE OPPOSITION *". At the bottom, there is a checkbox for "PROVISIONAL BOOKING" and a red note: "(This is a Provisional Booking and if not confirmed within this period it will be auto deleted.)".

Booking a rink

When you click on Chose Slots you will be offered all the free slots.

Although these appear to be rink numbers they may not be.

I have selected slot 4.

If I want more than one rink then I tick more than one box as necessary.

The screenshot shows a web interface for booking a slot. At the top, there is a red header with a calendar icon and the text "BOOK YOUR SLOT" and a close button (X). Below the header, the date "WEDNESDAY 24TH APRIL 2024" is displayed in a black box, and the session time "MORNING SESSION 10.00AM TO 1.00PM" is shown in a black box. The user's name "BOB TAME (MARLDON MAPLE LEAF BOWLING CLUB)" is displayed. There are two main sections: "CHOOSE SLOT(S) *" and "CHOOSE GAME NAME *". The "CHOOSE SLOT(S) *" section has a dropdown menu showing options 1 through 6, with option 4 selected and highlighted in green. The "CHOOSE GAME NAME *" section has a dropdown menu showing "Roll-up". Below these sections is a field for "NAME OF THE OPPOSITION *". At the bottom, there is a checkbox for "PROVISIONAL BOOKING" and a note: "(This is a Provisional Booking and if not confirmed within this period it will be auto deleted.)"

Booking a rink (continued)

Having selected your slot **you must choose your GAME NAME*** from the drop-down menu.

Add additional information as you see fit.

Put in name of opposition if you know who it is. **You must put something in this box!**

If you are not certain that you will need the slot you can make the booking PROVISIONAL, this holds the rink for 24 hours and then releases it for others to book.

This could be useful if you have to offer an opponent three dates.

You can reserve the three dates 'Provisionally' and then log back on later to confirm the one you need, automatically releasing the other two after 24 hours.

WEDNESDAY 24TH APRIL 2024

MORNING SESSION
10.00AM
TO
1.00PM

BOB TAME (MARLDON MAPLE
LEAF BOWLING CLUB)

CHOOSE SLOT(S) * 4

CHOOSE GAME NAME * Roll-up

ADDITIONAL INFORMATION:
Anyone who wants to join in

NAME OF THE OPPOSITION *
Any club member

PROVISIONAL BOOKING

(This is a Provisional Booking and if not confirmed within this period it will be auto deleted.)

* REQUIRED

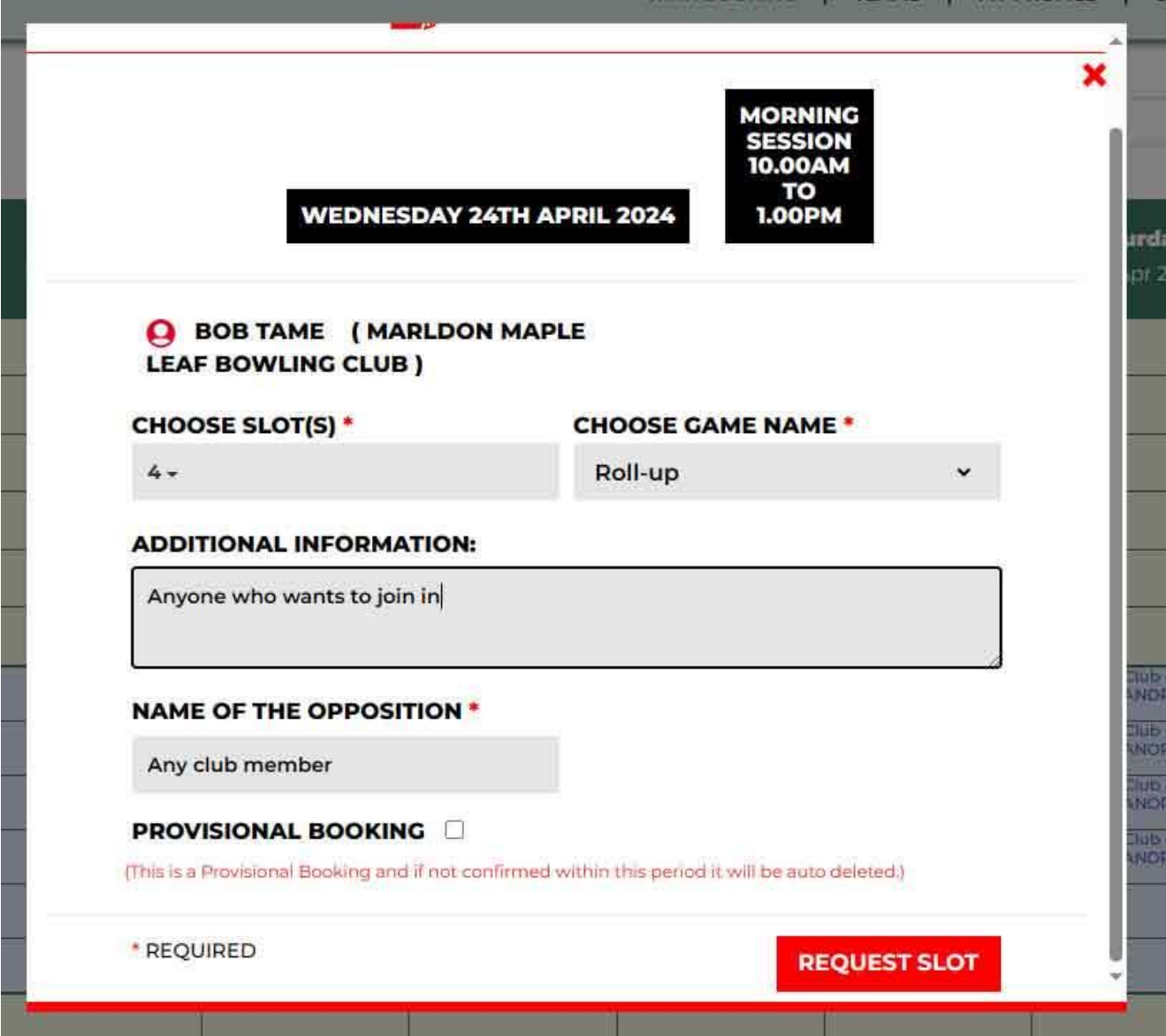
REQUEST SLOT

Booking a rink – final step

When you have filled in the form you must click on the **REQUEST SLOT** button to create the booking.

You will get a “Thank you for booking” message before the system returns to the diary for the week you are booking.

Your booking should now be visible, see next slide:-



The screenshot shows a web form for booking a bowling rink. At the top, it displays the date **WEDNESDAY 24TH APRIL 2024** and the session time **MORNING SESSION 10.00AM TO 1.00PM**. The user's name and club are listed as **BOB TAME (MARLDON MAPLE LEAF BOWLING CLUB)**. There are two dropdown menus: **CHOOSE SLOT(S) *** with the value '4' and **CHOOSE GAME NAME *** with the value 'Roll-up'. Below these is a text area for **ADDITIONAL INFORMATION:** containing the text 'Anyone who wants to join in'. The **NAME OF THE OPPOSITION *** field contains 'Any club member'. There is a checkbox for **PROVISIONAL BOOKING** which is currently unchecked. A note below states: '(This is a Provisional Booking and if not confirmed within this period it will be auto deleted.)'. At the bottom left, there is a legend for *** REQUIRED**. At the bottom right, there is a prominent red button labeled **REQUEST SLOT**.

Confirmation of the booking. All done!

The screenshot shows a web browser displaying the 'MARLDON MAPLE LEAF BOWLING CLUB RINK DIARY'. The page includes a navigation menu with 'RINK BOOKING', 'TEAMS', 'MY PROFILE', 'CONTACT', and 'LOGOUT'. A search bar is set to '24/04/2024'. The main content is a calendar grid for the week of 22nd to 28th April 2024. The grid is organized by session: MORNING (10.00AM to 1.00PM), AFTERNOON (2.00PM to 5.00PM), and EVENING (6.00PM to 7.00PM). The cells are color-coded: green for maintenance, yellow for bookings, and blue for other events. A yellow cell on Wednesday, 24th April, at 10.00AM is labeled 'Bob.T - Roll-up - Members'. Other bookings include 'Admin L - Club - BARRY KEANOR' on Saturday and 'Admin L - Fr - BABBACOMBE' on Friday and Saturday.

		Monday 22nd Apr 2024	Tuesday 23rd Apr 2024	Wednesday 24th Apr 2024	Thursday 25th Apr 2024	Friday 26th Apr 2024	Saturday 27th Apr 2024	Sunday 28th Apr 2024
MORNING SESSION 10.00AM TO 1.00PM	1		MAINTENANCE					
	2		MAINTENANCE					
	3		MAINTENANCE					
	4		MAINTENANCE	Bob.T - Roll-up - Members				
	5		MAINTENANCE					
	6		MAINTENANCE					
AFTERNOON SESSION 2.00PM TO 5.00PM	1						Admin L - Club - BARRY KEANOR	
	2						Admin L - Club - BARRY KEANOR	
	3						Admin L - Club - BARRY KEANOR	
	4						Admin L - Club - BARRY KEANOR	
	5			Admin L - Fr - BABBACOMBE				
	6			Admin L - Fr - BABBACOMBE				
EVENING SESSION 6.00PM TO	1							
	2							
	3							
	4							

- Your booking will show on the screen.
- Usually, within minutes of making the booking, you will also receive an email which confirms your booking.

Good Luck

Have a good season



Painting by deceased member Vic Gautier, husband of Life Member Helen.